



Common Data Set 2006-07

**B. ENROLLMENT AND PERSISTENCE**

**B1. Institutional Enrollment—Men and Women** Provide numbers of students for each of the following categories as of the institution's official fall reporting date or as of October 15, 2006.

	FULL-TIME		PART-TIME	
	Men	Women	Men	Women
<b>Undergraduates</b>				
Degree-seeking, first-time freshmen	992	1,698	1	5
Other first-year, degree-seeking	516	721	59	44
All other degree-seeking	3,629	5,762	617	716
<i>Total degree-seeking</i>	5,137	8,181	677	765
All other undergraduates enrolled in credit courses	93	128	182	211
<i>Total undergraduates</i>	5,230	8,309	859	976
<b>First-professional</b>				
First-time, first-professional students				
All other first-professionals				
<i>Total first-professional</i>				
<b>Graduate</b>				
Degree-seeking, first-time	77	261	95	286
All other degree-seeking	139	389	420	1,263
All other graduates enrolled in credit courses	7	13	170	427
<i>Total graduate</i>	223	663	685	1,976

Total all undergraduates: 15,374

Total all graduate and professional students: 3,547

GRAND TOTAL ALL STUDENTS: 18,921



Common Data Set 2006-07

**B5.** Of the initial **1999** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:  
\_\_\_\_\_

**B6.** Final **1999** cohort, after adjusting for allowable exclusions: \_\_\_\_\_  
(Subtract question B5 from question B4)

**B7.** Of the initial **1999** cohort, how many completed the program in four years or less (by August 31, 2003):  
\_\_\_\_\_

**B8.** Of the initial **1999** cohort, how many completed the program in more than four years but in five years or less (after August 31, 2003 and by August 31, 2004):  
\_\_\_\_\_

**B9.** Of the initial **1999** cohort, how many completed the program in more than five years but in six years or less (after August 31, 2004 and by August 31, 2005):  
\_\_\_\_\_

**B10.** Total graduating within six years (sum of questions B7, B8, and B9): \_\_\_\_\_

**B11.** Six-year graduation rate for **1999** cohort (question B10 divided by question B6): \_\_\_\_\_ %

**B5.** Of the initial **2000** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:  
\_\_\_\_\_N/A\_\_\_\_\_

**B6.** Final **2000** cohort, after adjusting for allowable exclusions: **1,981**  
(Subtract question B5 from question B4)

**B7.** Of the initial **2000** cohort, how many completed the program in four years or less (by August 31, 2004): **686**

**B8.** Of the initial **2000** cohort, how many completed the program in more than four years but in five years or less (after August 31, 2004 and by August 31, 2005): **476**

**B9.** Of the initial **2000** cohort, how many completed the program in more than five years but in six years or less (after August 31, 2005 and by August 31, 2006): **107**

**B10.** Total graduating within six years (sum of questions B7, B8, and B9): **1,269**

**B11.** Six-year graduation rate for **2000** cohort (question B10 divided by question B6): **64.1 %**

**For Two-Year Institutions**

Please provide data for the 2003 cohort if available. If 2003 cohort data are not available, provide data for the 2002 cohort.

**2002 Cohort**

**B12.** Initial **2002** cohort, total of first-time, full-time degree/certificate-seeking students:  
\_\_\_\_\_

**B13.** Of the initial **2002** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:  
\_\_\_\_\_

**B14.** Final **2002** cohort, after adjusting for allowable exclusions \_\_\_\_\_  
(Subtract question B13 from question B12)

**B15.** Completers of programs of less than two years duration (total): \_\_\_\_\_

**B16.** Completers of programs of less than two years

**2003 Cohort**

**B12.** Initial **2003** cohort, total of first-time, full-time degree/certificate-seeking students:  
\_\_\_\_\_

**B13.** Of the initial **2003** cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions:  
\_\_\_\_\_

**B14.** Final **2003** cohort, after adjusting for allowable exclusions \_\_\_\_\_  
(Subtract question B13 from question B12)

**B15.** Completers of programs of less than two years duration (total): \_\_\_\_\_

**B16.** Completers of programs of less than two years

**Common Data Set 2006-07**

within 150 percent of normal time: \_\_\_\_\_

**B17.** Completers of programs of at least two but less than four years (total): \_\_\_\_\_

**B18.** Completers of programs of at least two but less than four-years within 150 percent of normal time:  
\_\_\_\_\_

**B19.** Total transfers-out (within three years) to other institutions: \_\_\_\_\_

**B20.** Total transfers to two-year institutions:  
\_\_\_\_\_

**B21.** Total transfers to four-year institutions:  
\_\_\_\_\_

within 150 percent of normal time: \_\_\_\_\_

**B17.** Completers of programs of at least two but less than four years (total): \_\_\_\_\_

**B18.** Completers of programs of at least two but less than four-years within 150 percent of normal time:  
\_\_\_\_\_

**B19.** Total transfers-out (within three years) to other institutions: \_\_\_\_\_

**B20.** Total transfers to two-year institutions:  
\_\_\_\_\_

**B21.** Total transfers to four-year institutions:  
\_\_\_\_\_

**Retention Rates**

Report for the cohort of all full-time, first-time bachelor's (or equivalent) degree-seeking undergraduate students who entered in fall 2005 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

**B22.** For the cohort of all full-time bachelor's (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2005 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2006? **80.0 %**

**C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION**

**Applications**

**C1. First-time, first-year (freshman) students:** Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2006. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

Total first-time, first-year (freshman) men who applied	5,155
Total first-time, first-year (freshman) women who applied	8,315

Total first-time, first-year (freshman) men who were admitted	3,352
Total first-time, first-year (freshman) women who were admitted	5,952

Total full-time, first-time, first-year (freshman) men who enrolled	994
Total part-time, first-time, first-year (freshman) men who enrolled	1

Total full-time, first-time, first-year (freshman) women who enrolled	1,698
Total part-time, first-time, first-year (freshman) women who enrolled	6

**C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)**

Do you have a policy of placing students on a waiting list?  Yes  No  
 If yes, please answer the questions below for fall 2006 admissions:

Number of qualified applicants offered a place on waiting list	1276
Number accepting a place on the waiting list	1276
Number of wait-listed students admitted	906

Is your waiting list ranked? No

If yes, do you release that information to students?  
 Do you release that information to school counselors?

**Admission Requirements**

**C3. High school completion requirement**

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:

- High school diploma is required and GED is accepted
- High school diploma is required and GED is not accepted
- High school diploma or equivalent is not required

**C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?**

- Require
- Recommend
- Neither require nor recommend



**SAT and ACT Policies**



**Common Data Set 2006-07**

**Freshman Profile**

Provide percentages for **ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students** enrolled in fall 2006, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

**C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2006 who submitted national standardized (SAT/ACT) test scores.** Include information for **ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores.** Do not include partial test scores (e.g., mathematics scores but not critical reading for a category of students) or combine other standardized test results (such as TOEFL) in this item. Do not convert SAT scores to ACT scores and vice versa.

The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

Percent submitting SAT scores	97.7	Number submitting SAT scores	2631
Percent submitting ACT scores	11.8	Number submitting ACT scores	223

	<b>25th Percentile</b>	<b>75th Percentile</b>
SAT Critical Reading	480	580
SAT Math	490	590
SAT Writing	480	580
SAT Essay		
ACT Composite	20	24
ACT Math	18	24
ACT English	19	24
ACT Writing	23	44

Percent of first-time, first-year (freshman) students with scores in each range:

	<b>SAT Critical Reading</b>	<b>SAT Math</b>	<b>SAT Writing</b>
700-800	1.1	2.2	1.0
600-699	17.5	21.9	17.3
500-599	48.3	50.7	52.8
400-499	30.3	22.4	25.9
300-399	2.7	2.5	2.9
200-299	0.2	0.3	0.2
	100%	100%	100%

	<b>ACT Composite</b>	<b>ACT English</b>	<b>ACT Math</b>
30-36	0.9	1.8	1.3
24-29	25.6	26.5	31.0
18-23	66.4	58.3	49.0
12-17	7.0	13.0	18.8
6-11	0.0	0.5	0.0
Below 6	0.0	0.0	0.0
	100%	100%	100%

Common Data Set 2006-07

**C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).**

Percent in top tenth of high school graduating class	22.6
Percent in top quarter of high school graduating class	53.5
Percent in top half of high school graduating class	89.2
Percent in bottom half of high school graduating class	11.5
Percent in bottom quarter of high school graduating class	0.6
Percent of total first-time, first-year (freshman) students who submitted high school class rank:	95.8

**C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.**

Percent who had GPA of 3.75 and higher	23.2
Percent who had GPA between 3.50 and 3.74	24.8
Percent who had GPA between 3.25 and 3.49	26.8
Percent who had GPA between 3.00 and 3.24	19.0
Percent who had GPA between 2.50 and 2.99	5.6
Percent who had GPA between 2.0 and 2.49	0.6
Percent who had GPA between 1.0 and 1.99	.08
Percent who had GPA below 1.0	0

Common Data Set 2006-07

**C17. Reply policy for admitted applicants** (*fill in one only*)

Must reply by (date): \_\_\_\_\_

No set date: \_\_\_\_\_

Must reply by May 1 or within **2** weeks if notified thereafter

Other: \_\_\_\_\_

Deadline for housing deposit (MMDD): 05/01

Amount of housing deposit: \$225

Refundable if student does not enroll?

Yes, in full

\_\_\_ Yes, in part

J No

**C18. Deferred admission:** Does your institution allow students to postpone enrollment after admission?

Yes     No

If yes, maximum period of postponement: 1 Year

**C19. Early admission of high school students:** Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation?  Yes     No

**C20. Common Application:** Question removed from CDS.

**Early Decision and Early Action Plans**

**C21. Early decision:** Does your institution offer an early decision plan (an admission plan that permits students to apply and

**D. TRANSFER ADMISSION**

**Fall Applicants**

**D1.** Does your institution enroll transfer students?  Yes  No  
(If no, please skip to Section E)

Common Data Set 2006-07

D9. List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the “Rolling admission” column.

	Priority Date	Closing Date	Notification Date	Reply Date	Rolling Admission
Fall		2/15		May 1	J
Winter					
Spring		11/15		Dec. 1	J
Summer					

D10. Does an open admission policy, if reported, apply to transfer students?  Yes  No

D11. Describe additional requirements for transfer admission, if applicable:

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**Transfer Credit Policies**

D12. Report the lowest grade earned for any course that may be transferred for credit: **D**

D13. Maximum number of credits or courses that may be transferred from a two-year institution:

Number **64** Unit type **Semester Hours**

D14. Maximum number of credits or courses that may be transferred from a four-year institution:

Number **90** Unit type **Semester Hours**

D15. Minimum number of credits that transfers must complete at your institution to earn an associate degree: **N/A**

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor’s degree: **30**

D17. Describe other transfer credit policies:

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**E. ACADEMIC OFFERINGS AND POLICIES**

**E1. Special study options:** Identify those programs available at your institution. Refer to the glossary for definitions.

- |   |   |
|---|---|
| <input type="checkbox"/> Accelerated program                            | <input checked="" type="checkbox"/> Honors program                  |
| <input checked="" type="checkbox"/> Cooperative education program       | <input checked="" type="checkbox"/> Independent study               |
| <input checked="" type="checkbox"/> Cross-registration                  | <input checked="" type="checkbox"/> Internships                     |
| <input checked="" type="checkbox"/> Distance learning                   | <input checked="" type="checkbox"/> Liberal arts/career combination |
| <input checked="" type="checkbox"/> Double major                        | <input checked="" type="checkbox"/> Student-designed major          |
| <input checked="" type="checkbox"/> Dual enrollment                     | <input checked="" type="checkbox"/> Study abroad                    |
| <input checked="" type="checkbox"/> English as a Second Language (ESL)  | <input checked="" type="checkbox"/> Teacher certification program   |
| <input checked="" type="checkbox"/> Exchange student program (domestic) | <input type="checkbox"/> Weekend college                            |
| <input type="checkbox"/> External degree program                        |   |
| <input type="checkbox"/> Other (specify):                               |   |

**E2. Has been removed from the CDS.**

**E3. Areas in which all or most students are required to complete some course work prior to graduation:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Arts/fine arts                  | <input checked="" type="checkbox"/> Humanities                        |
| <input checked="" type="checkbox"/> Computer literacy               | <input checked="" type="checkbox"/> Mathematics                       |
| <input checked="" type="checkbox"/> English (including composition) | <input type="checkbox"/> Philosophy                                   |
| <input type="checkbox"/> Foreign languages                          | <input checked="" type="checkbox"/> Sciences (biological or physical) |
| <input checked="" type="checkbox"/> History                         | <input checked="" type="checkbox"/> Social science                    |
| <input type="checkbox"/> Other (describe):                          |   |

**Library Collections:** The CDS publishers will collect library data again when a new Academic Libraries Survey is in place.

**F. STUDENT LIFE**

**F1. Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall**





**Common Data Set 2006-07**

**G5. Provide the estimated expenses for a typical full-time undergraduate student:**

	<b>Residents</b>	<b>Commuters (living at home)</b>	<b>Commuters (not living at home)</b>
Books and supplies:	<b>\$ 912</b>	<b>\$ 912</b>	<b>\$ 912</b>
Room only:			
Board only:		<b>\$ 1,500</b>	
Transportation:	<b>\$ 1,798</b>	<b>\$ 2040</b>	<b>\$ 1,798</b>
Other expenses:	<b>\$ 1,856</b>	<b>\$ 1,222</b>	<b>\$ 1,856</b>

**G6. Undergraduate per-credit-hour charges (tuition only):**

PRIVATE INSTITUTIONS:	<b>N/A</b>
PUBLIC INSTITUTIONS	<b>\$ 225</b>
In-district:	
In-state (out-of-district):	<b>\$ 225</b>
Out-of-state:	<b>\$ 544</b>
NONRESIDENT ALIENS:	<b>\$ 544</b>

**H. FINANCIAL AID**

**Please refer to the following financial aid definitions when completing Section H.**

**Awarded aid:**

## Common Data Set 2006-07

### Aid Awarded to Enrolled Undergraduates

**H1.** Enter total dollar amounts **awarded** to enrolled full-time and less than full-time degree-seeking undergraduates (**using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates**) in the following categories. (Note: If the data being reported are final figures for the 2005-2006 academic year (see the next item below), use the 2005-2006 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). **Aid that is**



## Common Data Set 2006-07

**Note:** These are the graduates and loan types to include and exclude in order to fill out CDS H4, H4a, H5 and H5a.

**Include:**

- \* 2006 undergraduate class who graduated between July 1, 2005 and June 30, 2006 who started at your institution as first-time students and received a bachelor's degree between July 1, 2005 and June 30, 2006.
- \* only loans made to students who borrowed while enrolled at your institution.
- \* co-signed loans.

**Exclude:**

- \* those who transferred in.
- \* money borrowed at other institutions.

H4. Provide the percentage of the class (defined above) who borrowed at any time through any loan programs (institutional, state, Federal Perkins, Federal Stafford Subsidized and Unsubsidized, private loans that were certified by your institution, etc.; exclude parent loans). Include both Federal Direct Student Loans and Federal Family Education Loans. **49 %**

H4a. Provide the percentage of the class (defined above) who borrowed at any time through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family Education Loans. NOTE: exclude all institutional, state, private alternative loans and parent loans. **49 %**

H5. Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. **\$ 12,472**

H5a. Report the average per-borrower cumulative undergraduate indebtedness through federal loan programs--Federal Perkins, Federal Stafford Subsidized and Unsubsidized. Include both Federal Direct Student Loans and Federal Family

Common Data Set 2006-07

**Process for First-Year/Freshman Students**

**H8.** Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

- FAFSA
- Institution's own financial aid form
- CSS/Financial Aid PROFILE
- State aid form
- Noncustodial PROFILE
- Business/Farm Supplement
- Other: \_\_\_\_\_

**H9.** Indicate filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms: **1/31**

Deadline for filing required financial aid forms: \_\_\_\_\_

No deadline for filing required forms (applications processed on a rolling basis): **J**

**H10.** Indicate notification dates for first-year (freshman) students (answer a or b):

a.) Students notified on or about (date): \_\_\_\_\_

b.) Students notified on a rolling basis: yes/no If yes, starting date: **3/21**

**H11.** Indicate reply dates:

Students must reply by (date): \_\_\_\_\_ or within **2** weeks of notification.

**Types of Aid Available**

Please check off all types of aid available to undergraduates at your institution:

**H12.** Loans

**Common Data Set 2006-07**

**H13. Scholarships and Grants**

- NEED-BASED:
- Federal Pell
  - SEOG
  - State scholarships/grants
  - Private scholarships
  - College/university scholarship or grant aid from institutional funds
  - United Negro College Fund
  - Federal Nursing Scholarship
  - Other (specify): \_\_\_\_\_

**H14. Check off criteria used in awarding institutional aid. Check all that apply.**

<b>Non-need</b>	<b>Need-based</b>		<b>Non-need</b>	<b>Need-based</b>	
J		Academics			Leadership
		Alumni affiliation			Minority status
J		Art	J		Music/drama
J		Athletics			Religious affiliation
		Job skills			State/district residency
		ROTC		-----	

**I. INSTRUCTIONAL FACULTY AND CLASS SIZE**

**I-1. Please report the number of instructional faculty members in each category for fall 2006. Include faculty who are on your institution’s payroll on the census date your institution uses for IPEDS/AAUP.**

The following definition of full-time instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey (the part time definitions are not used by AAUP). Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

	Full-time	Part-time
(a) instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows	Exclude	Include only if they teach one or more non-clinical credit courses
(b) administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status	Exclude	Include if they teach one or more non-clinical credit courses
(C ) other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status	Exclude	Include
(d) undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like	Exclude	Exclude
(e) faculty on sabbatical or leave with pay	Include	Exclude
(f) faculty on leave without pay	Exclude	Exclude
(g) replacement faculty for faculty on sabbatical leave or leave with pay	Exclude	Include

*Full-time instructional faculty:* faculty employed on a full-time basis for instruction (including those with released time for research)

*Part-time instructional faculty:* Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instruction faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

*Minority faculty:* includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaskan native; Asian or Pacific Islander; or Hispanic.

*Doctorate:* includes such degrees as Doctor of Ph[ ( facult)3.7(e)8.eeophy, Doctor of



**Common Data Set 2006-07**

	<b>Full-time</b>	<b>Part-time</b>	<b>Total</b>
a.) Total number of instructional faculty	694	595	1,289
b.) Total number who are members of minority groups	100	59	159
c.) Total number who are women	353	324	677
d.) Total number who are men	341	271	612
e.) Total number who are nonresident aliens			

## Common Data Set 2006-07

### I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the fall 2006 term.

***Class Sections:*** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or

**J. Disciplinary areas of DEGREES CONFERRED****Degrees conferred between July 1, 2005 and June 30, 2006**

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor's degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution's IPEDS Completions by using the sum of 1<sup>st</sup> and 2<sup>nd</sup> majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2<sup>nd</sup> major as the denominator. If you prefer, you can compute the percentages using 1<sup>st</sup> majors only.

Category	Diploma/ Certificates	Associate	Bachelor's	CIP 2000 Categories to Include
Agriculture				1
Natural resources/environmental science				3
Architecture				4
Area and ethnic studies			0.5	5
Communications/journalism			9.0	9
Communication technologies			4.5	10
Computer and information sciences			3.8	11
Personal and culinary services				12
Education			14.2	13
Engineering				14
Engineering technologies				15
Foreign languages and literature			0.7	16
Family and consumer sciences			1.8	19
Law/legal studies				22
English			3.0	23
Liberal arts/general studies				24
Library science				25
Biological/life sciences			3.6	26
Mathematics			1.2	27
Military science and technologies				29
Interdisciplinary studies			0.6	30
Parks and recreation			4.5	31
Philosophy and religious studies			0.6	38
Theology and religious vocations				39
Physical sciences			1.2	40
Science technologies				41
Psychology			8.2	42
Security and protective services			0.2	43
Public administration and social services				44
Social sciences			10.2	45
Construction trades				46
Mechanic and repair technologies				47
Precision production				48
Transportation and materials moving				49
Visual and performing arts			5.5	50
Health professions and related sciences			8.1	51
Business/marketing			16.4	52

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**Common Data Set Definitions**

**Common Data Set 2006-07**

**Certificate:** See **Postsecondary award, certificate, or diploma.**

**Class rank:** The relative numerical position of a student in his or her graduating class, calculated by the high school on the basis of grade-point average, whether weighted or unweighted.

**College-preparatory program:**

**Common Data Set 2006-07**



## Common Data Set 2006-07

**Minority affiliation (as admission factor):** Special consideration in the admission process for members of designated racial/ethnic minority groups.

**\*Minority student center:** Center with programs, activities, and/or services intended to enhance the college experience of students of color.

**Nonresident alien:**



## Common Data Set 2006-07

**Public institution:** An educational institution whose programs and activities are operated by publicly elected or appointed school officials, and which is supported primarily by public funds.

**Quarter calendar system:** A calendar system in which the academic year consists of three sessions called quarters of about 12 weeks each. The range may be from 10 to 15 weeks. There may be an additional quarter in the summer.

**Race/ethnicity:** Category used to describe groups to which individuals belong, identify with, or belong in the eyes of the community. The categories do not denote scientific definitions of anthropological origins. A person may be counted in only one group.

**Race/ethnicity unknown:** Category used to classify students or employees whose race/ethnicity is not known and whom institutions are unable to place in one of

## Common Data Set 2006-07

**Transfer applicant:** An individual who has fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and who has previously attended another college or university and earned college-level credit.

**Transfer student:** A student entering the institution for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate). The student may transfer with or without credit.

**Transportation (costs):** Assume two round trips to student's hometown per year for students in institutional housing or daily travel to and from your institution for commuter students.

**Trimester calendar system:** An academic year consisting of 3 terms of about 15 weeks each.

**Tuition:** Amount of money charged to students for instructional services. Tuition may be charged per term, per course, or per credit.

**\*Tutoring:** May range from one-on-one tutoring in specific subjects to tutoring in an area such as math, reading, or writing. Most tutors are college students; at some colleges, they are specially trained and certified.

**Unit:** a standard of measurement representing hours of academic instruction (e.g., semester credit, quarter credit, contact hour).

**Undergraduate:** A student enrolled in a four- or five-year bachelor's degree program, an associate degree program, or a vocational or technical program below the baccalaureate.

**\*Veteran's counseling:** Helps veterans and their dependents obtain benefits for their selected program and provides certifications to the Veteran's Administration. May also provide personal counseling on the transition from the military to a civilian life.

**\*Visually impaired:** Any person whose sight loss is not correctable and is sufficiently severe as to adversely affect educational performance.

**Volunteer work (as admission factor):** Special consideration given to students for activity done on a volunteer basis (e.g., tutoring, hospital care, working with the elderly or disabled) as a service to the community or the public in general.

**Wait list:** List of students who meet the admission requirements but will only be offered a place in the class if space becomes available.

**Weekend college:** A program that allows students to take a complete course of study and attend classes only on weekends.

**White, non-Hispanic:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East (except those of Hispanic origin).

**\*Women's center:** Center with programs, academic activities, and/or services intended to promote an understanding of the evolving roles of women.

**Work experience (as admission factor):** Special consideration given to students who have been employed prior to application, whether for relevance to major, demonstration of employment-related skills, or as explanation of student's academic and extracurricular record.

## Financial Aid Definitions

**External scholarships and grants:** Scholarships and grants received from outside (private) sources that students bring with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Financial aid applicant:** Any applicant who submits **any one of** the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan program (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and **should** be included.

**Institutional scholarships and grants:** Endowed scholarships, annual gifts and tuition funded grants for which the institution determines the recipient.

**Financial need:** As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a