



### **Step 5 - Employee Signature**

- Enter date, print form, sign and submit to Towson University's Payroll Office

### Instructions for the **Maryland Withholding Form MW 507:**

#### **Step 1- Personal Information**

- Check appropriate marital status box
- Line 1. Enter the total number of allowances you are claiming
- Line 2. Enter any additional dollars to be withheld from each paycheck, if wanted

#### **OR**

- Line 3. **Maryland** residents who wish to claim exempt from MD state taxes if both statements a. and b. apply to you; fill in the **YEAR**