Towson University Contingent Payroll Schedule - Fiscal Year 2022

Payroll #'s	PeopleSoft Payroll ID	Pay Period Start Date	Pay Period End Date	Pay Date
1	C070221	06/19/21	**7/2/2021***	07/14/21
2	C071621	07/03/21	07/16/21	07/28/21
3	C073021			

Contingent Lecturer contracts paid 21 pays (9/08/21- 6/15/22)

LAST FULL PAYROLL PAID FROM FY2022 FUNDS

26	C061722	06/04/22	06/17/22	06/29/22

SPLIT PAYROLL - 13/14ths CHARGED TO FY2022 & 1/14ths CHARGED TO FY2023

1	C070122	06/18/22	07/01/22	07/13/22

* Timesheets are due **one** day early due to upcoming State holiday
** Timesheets are due **two** days early due to upcoming State holiday

Timesheets must be approved by both employees and supervisors by 10:00 a.m. on the pay period end date. (*/**unless noted for early submission) Only approved timesheets will be paid in the current payroll.
Late time sheets may not be processed until the following payroll due to deadlines imposed by Central Payroll Bureau.
Do not approve timesheets with zero hours.

Paychecks are mailed directly from Central Payroll Bureau
Pay information available to employees via POSC (Payroll Online Service Center)

Adjunct Faculty Pay Dates - Second Pay Date of Month (shaded above)

Fall 2021 = 9/22/21; 10/20/21; 11/17/21; 12/15/21
Minimester 2022 = 1/26/22
Spring 2022= 2/23/22; 3/23/22; 4/20/22; 5/18/22

Lecturer Contingent Faculty paid over 21 pays
Fall start date 8/14/21 - first pay 9/08/21 Fall only end date 1/07/22 - last pay 1/26/22
Spring start date 1/08/22 - first pay 1/26/22 Spring & Full Academic Year end date 6/03/22 - last pay 6/15/22