

- I. All persons are required to exit the building immediately when the building alarm is sounding, there are <u>no</u> exceptions
 - 11-01.01 Fire Emergency Policy | Towson University TU's Evacuation Policy: The evacuation policy shall be as follows: It shall be the responsibility of every person to immediately leave a University building whenever the fire alarm is activated or a fire emergency exists. All students, faculty, and staff are required to leave the building and remain outside until the emergency is over. No one shall restrict or impede the evacuation. NO ONE WILL ATTEMPT TO FIGHT A FIRE IN A CAMPUS BUILDING. The BCFD has the responsibility to extinguish all fires on campus.
- II. Muster points are located to the north of the building on Glen Drive, south of the building towards the Glen Garage or closer to the Core Parking lot, in the front of the building along York Road, and all persons must stay a minimum 50 ft. away from the building and not on any roadway.
- III. GO TO THE NEAREST EXIT OR STAIRWAY. Evacuate the building using corridors and stairwells. Close as many doors as possible between you and the fire. This helps to confine the fire. Shut off all machinery and equipment in your area on your way out, if it is possible to do so in a timely manner consistent with personal safety.
- IV. Students/staff/faculty who need assistance exiting the building should wait within a stairwell and advise anyone exiting the building they need assistance and to notify authorities.
 - o The 4 corner stairwells in the Science Complex are rated higher for fire safety.
- V. There are three fire curtains that deploy when the alarm is activated in the building:
 - o Curtain #1 is located on the 5th floor north/west location of the building at the top of the staircase; the double fire doors in the hallways in the building will open and all persons need to exit using either the stairwell on the north/west (The Glen) or north/east (York Rd) side of the building facing Stephens Hall
 - o Curtain #2 & #3 are located on the 2



SHELTER IN PLACE / WEATHER

- For weather alerts, please follow the directions given via the TU alert system, to register for TU's Campus Notification System click on the following link: <u>Subscriber Portal - User Log in (omnilert.net)</u>
- The safest places in the b89846