

- Capstone Project

Use career resources offered by the Career Center (website, [Handshake](#)) to develop/refine an internship and/or job search strategy; move toward developing a professional network:

- Search links on [Career Center website](#) (Resources by [Major](#), [LinkedIn](#), [GlassDoor](#), [MyNextMove](#))
- Write a one-page summary of what you learned from this activity.
- Draft a resume using the PDFs and sample resumes on the Career Center [website](#). Send resume for review during virtual Express Hours (email Word docs to expresshours@towson.edu).
- Participate in a mock interview via [Big Interview](#)
- Identify [#] internships/jobs via LinkedIn or Handshake that interest you. Research the companies using [GlassDoor](#).
- Create a [Tiger Mentor Network](#) account.
- Create a [LinkedIn](#) account. Research TU alumni from your major.
- Write a reflective report about your career “journey” to summarize your findings and determine your next steps in your internship/job search.
- Conduct an Organizational Needs Assessment – Conduct by virtual interviews.
- Career Development Plan – Put together a plan that includes the internship experience and resources from the Career Center website, Handshake and linked resources that advances the student’s progress toward degree and career-related goals.
- Portfolio – Assemble a portfolio and/or website with evidence of work completed thus far (as allowed) to demonstrate work-based learning with supervisors and others on site by Skype or phone.
- [Book Review](#) – Conduct a professional development book review (e.g. *Designing Your Life: Build the Perfect Career Step by Step*); provide list of resources students can virtually check out from public library or through Cook resources.
- Online Professional Development Events – Attend a free event or check out options for free registration under a faculty member or grant funding.
- [LinkedIn Learning](#) Certificate and Reflection – Allow students to use LinkedIn, Canva, Google Analytics, Event Brite or other resource, with approval, to learn a practical skill and earn a certificate at the same time.
- Other suggested [Career-Related Assignments](#) can be found on the Career Center website.
- Help a faculty member with research.
- Volunteer [virtually] in your community (e.g. manage a website or social media campaign; develop a marketing or communications strategy)
- Research ways that your targeted industry is affected by and managing the COVID-19 crisis.